

Patient Name \_\_\_\_\_ Birthdate \_\_\_\_\_ Sex: M / F  
Address \_\_\_\_\_ City \_\_\_\_\_  
State \_\_\_\_\_ Zip \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_ e-Mail Address: \_\_\_\_\_  
Occupation \_\_\_\_\_ Employer \_\_\_\_\_ Work Phone \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Subscriber Name \_\_\_\_\_ Health Plan \_\_\_\_\_  
Subscriber ID # \_\_\_\_\_ Group # \_\_\_\_\_ Spouse Name \_\_\_\_\_  
Spouse Employer \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Primary Care Physician Name \_\_\_\_\_ PCP Phone \_\_\_\_\_

MARK AN X ON THE PICTURE WHERE YOU HAVE PAIN OR OTHER SYMPTOMS.

**DESCRIBE YOUR CURRENT PROBLEM AND HOW IT BEGAN:**

- Headache  Neck Pain  Mid-Back Pain  Low Back Pain  
 Other \_\_\_\_\_

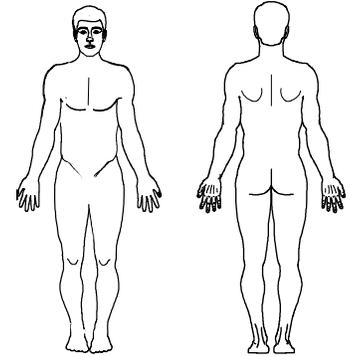
Is this?  Work Related  Auto Related  N/A

Date Problem Began \_\_\_\_\_

**How Problem Began**

Current complaint (how you feel today):

0 1 2 3 4 5 6 7 8 9 10  
No Pain Unbearable Pain



How often are your symptoms present?

- (Occasional)  0 – 25%  26 – 50%  51 – 75%  76 – 100% (Constant)

In the past week, how much has your pain interfered with your daily activities (e.g., work, social activities, or household chores)?

No interference 0 1 2 3 4 5 6 7 8 9 10 Unable to carry  
on any activities

**In general would you say your overall health right now is:**

- Excellent  Very Good  Good  Fair  Poor

**HAVE YOU HAD SPINAL X-RAYS, MRI, CT SCAN FOR YOUR AREA(S) OF COMPLAINT?**  No  Yes

Date(s) taken \_\_\_\_\_ What areas were taken? \_\_\_\_\_

**Please check all of the following that apply to you:**

- |   |  |
|---|--|
| <input type="checkbox"/> Alcohol/Drug Dependence                          | <input type="checkbox"/> Prostate Problems   |
| <input type="checkbox"/> Recent Fever                                     | <input type="checkbox"/> Menstrual Problems  |
| <input type="checkbox"/> Diabetes   | <input type="checkbox"/> Urinary Problems  |
| <input type="checkbox"/> High Blood Pressure                              | <input type="checkbox"/> Currently Pregnant, # Weeks _____   |
| <input type="checkbox"/> Stroke (Date) _____                              | <input type="checkbox"/> Abnormal Weight <input type="checkbox"/> Gain <input type="checkbox"/> Loss |
| <input type="checkbox"/> Corticosteroid Use (Cortisone, Prednisone, etc.) | <input type="checkbox"/> Marked Morning Pain/Stiffness   |
| <input type="checkbox"/> Taking Birth Control Pills                       | <input type="checkbox"/> Pain Unrelieved by Position or Rest   |
| <input type="checkbox"/> Dizziness/Fainting                               | <input type="checkbox"/> Pain at Night   |
| <input type="checkbox"/> Numbness in Groin/Buttocks                       | <input type="checkbox"/> Visual Disturbances   |
| <input type="checkbox"/> Cancer/Tumor (Explain) _____                     | <input type="checkbox"/> Surgeries _____   |
| <input type="checkbox"/> _____  | <input type="checkbox"/> _____   |
| <input type="checkbox"/> Osteoporosis                                     | <input type="checkbox"/> Tobacco Use - Type _____  |
| <input type="checkbox"/> Epilepsy/Seizures                                | Frequency _____/Day  |
| <input type="checkbox"/> Other Health Problems (Explain) _____            | <input type="checkbox"/> Medications _____   |

**Family History:**  Cancer  Diabetes  High Blood Pressure  
 Heart Problems/Stroke  Rheumatoid Arthritis

I certify to the best of my knowledge, the above information is complete and accurate. If the health plan information is not accurate, or if I am not eligible to receive a health care benefit through this provider, I understand that I am liable for all charges for services rendered and I agree to notify this doctor immediately whenever I have changes in my health condition or health plan coverage in the future. I understand that my chiropractor may need to contact my physician if my condition needs to be co-managed. Therefore I give authorization to my chiropractor to contact my physician, if necessary.

**Patient Signature** \_\_\_\_\_ **Date** \_\_\_\_\_





## OUR FINANCIAL POLICY

We welcome you to our office. Your health is our chief concern and we strive for excellence in chiropractic care. In order to make the handling of your financial obligations as smooth as possible, please read and sign the following policy. If you have any questions, our staff will be happy to assist you.

### **General Insurance Information**

Please remember that all health and accident policies are arrangements between you and the company that writes the policy. All charges in this office are your personal responsibility and all fees are charged directly to you. As a courtesy to you, we will prepare necessary insurance claim forms to assist in collections from your insurance company. We will also bill insurance on your behalf and will expect payment from them within 60 days. Should the claim remain unpaid over 60 days for any reason, we will then personally bill you for the balance, net 30 days. Please note that this office will not enter into dispute with an insurance company over your claim.

### **Your coverage (PPO, HMO, EPO, HSA, etc.)**

This office is under contract with many insurance plans. Please present your insurance card to the front desk so that we may make a copy for the file. On your behalf, we will immediately begin verifying your exact coverage. You will need to sign the Signature on File/Authorization form. Your financial obligation may consist of a co-payment and/or a deductible. The co-payment will be either a fixed amount or a percentage of the charges. Co-payments vary from plan to plan but generally range from \$5.00 to \$30.00 per visit. Please note that **deductibles and co-payments are due at the time of visit.**

### **Worker's Compensation**

With authorization to treat from your employer, if you are hurt on the job your care is handled 100% through eligible worker's compensation benefits.

### **Personal Injury**

This category also includes automobile accidents. If you have medical coverage (med-pay) on your auto insurance policy, we will bill them directly for prompt payment of your care. This coverage is in place to immediately handle your medical needs regardless of who is at fault. If you are not at fault, you will not be penalized by your insurance company as they will collect for reimbursement from the responsible party. If med-pay is not part of your coverage, we will set up monthly payment arrangements. Please remember, you are directly responsible for payment of your bill.

### **Medicare**

We are happy to accept Medicare patients; however we do not accept Medicare assignment. Therefore, all charges incurred will be your responsibility and Medicare will reimburse you. You will receive our MEDICARE INFORMATION AND PAYMENT POLICY. Please read and sign this form. We will be happy to answer any questions.

### **Personal Pay/Cash**

Because of decreased administrative costs, we are able to extend a cash discount to our cash paying patients. Cash accounts are payable at time of visit and will not be billed unless arrangements have been made with our office manager.

### **No Show Policy**

It is important to our patients that we stay on schedule and make ourselves available to those patients in need with minimal or no wait time. To make this happen, we work hard to keep on schedule and many times have a waiting list for patients needing care. If you must cancel an appointment, we understand that things come up. A courtesy phone call is of paramount importance. A "no-show" takes an opportunity away from another patient who may be at home waiting on a call from us. To that end, our office has implemented a "no-show" fee of \$40.00 which will be paid in full prior to the next scheduled visit.



I HAVE READ AND UNDERSTAND MY RESPONSIBILITY CONCERNING PAYMENT/POLICIES IN THIS OFFICE.

\_\_\_\_\_  
Patient's Signature

\_\_\_\_\_  
Date